



GALWAY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

MINUTES

Thursday, February 28, 2019

Executive Session 6:00 PM

Regular Session 6:30 PM

MEETING CALLED TO ORDER

The Meeting was called to order by Jay Anderson, Board of Education President, at 6:35 PM in the High School Library.

EXECUTIVE SESSION

Motion Linda Jackowski, Second Stacey Caruso-Sharpe

To enter Executive Session at 6:00 PM for Specific Personnel Matters.

All voted Aye to approve the Motion. Motion Passed 5-Yes 0-No

REGULAR SESSION

Motion Stacey Caruso-Sharpe, Second Linda Jackowski

To return to regular session at 6:30 PM in the High School Library

All voted aye to approve the Motion. Motion approved 5-Yes 0-No

PLEDGE OF ALLEGIANCE – was recited.

ADDITIONS/REVISIONS TO THE AGENDA – were noted

PUBLIC COMMENT ON AGENDA ITEMS - none

BOARD MEMBERS PRESENT – Jay Anderson, Linda Jackowski, Michelle Bombard, Stacey Caruso-Sharpe and Joan Slagle

BOARD MEMBERS ABSENT - Dennis Schaperjahn

OTHERS PRESENT

Brita Donovan, Superintendent of Schools; Robert Bonaker, Interim Business Administrator; Michael Miller, Jr./Sr. High School Principal; Jennifer Hall, Director of Pupil Services; Courtney Sayward, Director of Curriculum, Technology and Assessment; Employees and Community Members.

PRESENTATIONS

- Erik Malanoski received an award for reaching his goal of Eagle Scout. Erik's service project was restoring the cemetery on Mechanic Street.
- PLTW gave a presentation on the apps they created in their technology class taught by Michael Glenn. The Board was very impressed with their presentation.
- Robert Bonaker gave a brief presentation on the Preliminary Budget for the 2019-2020 school year. Further discussion of the Preliminary Budget will take place at the March 7th Work Session meeting.
- Dave Nettleton gave an overview of what goes into the making of the yearbook and informed the Board that yearbooks are for sale.
- Michael Miller gave an update on Spanish and RTI for the board's review. This will be discussed at a later Board meeting pending the master schedule and class sizes for 2019-2020 school year.

SUPERINTENDENT'S REPORT

Superintendents in the WSWHE BOCES had a milk challenge. Mrs. Donovan purchased 10 gallons of milk and donated them to local charities. There were 330 gallons of milk donated to local charities by the WSWHE BOCES.

The Pre-K program is moving along wonderfully. There has been great interest shown and we are looking forward to the next steps in implementing this program.

The Memorandum of Agreement between Galway and GTA regarding the procedure for the use of communication in the classroom will be placed on the agenda for March 7, 2019 and voted on.

PERSONNEL

1. Motion Linda Jackowski, Second Stacey Caruso-Sharpe

Approve the appointment of Robert E. Stulmaker to the position of Interim Dean of Students/Athletic Director effective March 4, 2019 to June 29, 2019 at a rate of \$350.00 per day.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

APPROVAL OF CONSENT AGENDA

Motion Stacey Caruso-Sharpe, Second Linda Jackowski to accept the following Consent Agenda:

CONSENT AGENDA

FINANCIAL REPORTS/BOARD MEETING MINUTES

January 17, 2019	Board Meeting Minutes
January 2019	District Treasurer's Report
January 2019	Student Activity Account

CSE/CPSE RECOMMENDATIONS

Approve CSE/CPSE Recommendations as presented to the Board prior to the meeting for the following students: 7206; 7207; 7203; 6044; 5291; 6001 and 6688

RESIGNATIONS/OTHER

Resignation of Nathan Kocak from his position as Galway Central School District Dean of Students/Athletic Director effective March 1, 2019.

APPOINTMENTS

NAME	DESCRIPTION	RATE OF PAY	EFFECTIVE DATE
Russell P. Brush	Substitute Bus Driver	\$16.01/per hour	1/25/19
Stephanie K. Bradwell	Substitute Bus Monitor	Minimum wage	1/23/19
Angelique Howath	9 th Period Support Lab Substitute	\$42/per hour	2/11/19
Lisa Hunter	Spring Play Production Director	\$1,566 per GTA Contract	1/31/19
Geoff Maliszweski	Varsity Track Coach	\$5,749/Spring Varsity Level D	3/8/19
Brianne Bellon	Varsity Track Coach	\$2,967/Spring Varsity Level A1	3/4/19
Ruthann Daino	Modified Track Coach	\$4,111/Spring Modified Level D	3/4/19
Karen Decker	Modified Track Coach	\$2,284/Spring Modified Level B10	3/4/19
Mike Smith	Varsity Softball Coach	\$2,967/Spring Varsity Level A3	3/4/19
Jourdan Vatalaro	JV Softball Coach	\$2,025/Spring JV Level A1	4/3/19
Mark Kalinkewicz	Varsity Baseball Coach	\$5,749/Spring Varsity Level D	3/4/19
Jerry Jones	Substitute Bus Driver	\$16.01/per hour	2/8/19
Maria Falcon	Bus Driver	\$16.01/per hour	2/12/19
Johnna Mitola	9 th Period Support Lab Substitute	\$42/per hour	2/11/19

Margaret Signor	9 th Period Support Lab Substitute	\$42/per hour	2/11/19
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Change the tenure area of Johnna L. Mitola, Kindergarten Teacher, from Kindergarten Tenure to Elementary Tenure for a four year probationary appointment effective January 7, 2019 to January 7, 2023 at Step M1 of the GTA Salary Schedule/\$46,013/year.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

NEW BUSINESS

- 1. Motion Stacey Caruso-Sharpe Second Michelle Bombard**
 Approve a Resolution to Designate Assignment of Fund Balance as of June 30, 2019.
 All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

- 2. Motion Linda Jackowski Second Michelle Bombard**
 Approve a Resolution to Authorize Agreements for Student Health/Welfare Services provided by Other School Districts.
 All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

- 3. Motion Joan Slagle Second Linda Jackowski**
 Approve a Resolution dated February 28, 2019 of the Board of Education of the Galway Central School District authorizing a Public Hearing on March 21, 2019 regarding the transfer of \$130,000.000 from the Repair Reserve Fund to the General Fund.
 All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

- 4. Motion Stacey Caruso-Sharpe Second Linda Jackowski**
 Approve a Resolution to authorize participation in the Cooperative Purchasing Program coordinated by Washington-Saratoga-Warren-Hamilton-Essex Counties BOCES for the 2019-2020 school year.
 All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

- 5. Motion Joan Slagle Second Linda Jackowski**
 Approve a Resolution to authorize establishment of a bus purchase program capital reserve fund, a transfer from the unassigned fund balance and to authorize submission for consideration by the voters of the District on May 21, 2019.
 All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

- 6. Motion Joan Slagle Second Linda Jackowski**
 Approve a Track XC Invitational trip to New Paltz, New York on Saturday, April 6, 2019 for competition out of Section II.
 All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

7. Motion Michelle Bombard Second Stacey Caruso-Sharpe

Approve a Cross Country XC Invitational trip to Oneonta, New York on Saturday, September 7, 2019 for competition out of Section II.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

8. Motion Stacey Caruso-Sharpe Second Michelle Bombard

Approve a field trip to the Adirondack Museum in Blue Mountain Lake for the history of the Adirondacks and 12th grade local writing class on Monday, September 9, 2019.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

9. Motion Michelle Bombard Second Linda Jackowski

Approve a Cross County XC Invitational to Plattsburgh, New York on Friday, September 13, 2019 to Saturday, September 14, 2019 for competition out of Section II.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

10. Motion Joan Slagle Second Michelle Bombard

Approve a Resolution to Authorize a Budget Transfer for the purpose of Teacher Salaries in the amount of \$19,000.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

11. Motion Michelle Bombard Second Linda Jackowski

Approve a Resolution to Accept Funds/Agricultural Incentive Grant in the amount of \$2,500.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

- 12.** There are three vacancies on the Galway Board of Education. Two of the terms are for four-years that begin on July 1, 2019 and end on June 30, 2023. These seats are currently held by Dennis Schaperjahn and Linda Jackowski whose terms expire on June 30, 2019. The other vacancy is for a one-year appointment of the unexpired term of Melodye Eldeen and this term starts on July 1, 2019 and ends on June 30, 2020. Individuals seeking election to the Board of Education at the annual school election on May 21, 2019 must submit a petition to the District Clerk with a minimum of 25 signatures from district residents by 5:00 p.m. on Monday, April 22, 2019. To obtain a petition, please contact District Clerk, Linda Dumblewski, at (518) 882-1033 or ldumblewski@galwaycsd.org.

UNFINISHED BUSINESS

Following items were discussed:

- Discuss how to reestablish reserve funds - COMPLETED
- Spanish evaluation – Committee Report – COMPLETED – further info at a later meeting
- RTI Report – Committee Report – COMPLETED – further info at a later meeting
- Board evaluation – COMPLETED

MARCH 21, 2019 - MEETING

- Baseball and Softball fields repair
- Track landscaping
- Conex Box
- Superintendent evaluation
- Update on Naviance program and individualized student plans
- Determine if weeds growing in the track can be sprayed
- Installation of communication in library (cost estimate)
- Master schedule and class size for 2019-2020 school year.

COMMITTEE REPORTS

Finance committee met and discussed preliminary numbers for the 2019-2020 budget.

PUBLIC COMMENT

Rob Martin expressed his concern over the need for 5 athletic sports teams at the school for the 2019-2020 school year and was told the Board will take everything into consideration when determining this.

BOARD MEMBER COMMENTS

Board members made various comments throughout the course of the meeting.

ADJOURNMENT

Meeting was adjourned at 8:18 PM

Respectfully submitted,

Linda M. Dumblewski

Linda M. Dumblewski
District Clerk

Galway Central School District

5317 Sacandaga Road, Galway, NY 12074

BOARD OF EDUCATION

Resolution to Authorize Agreements for Student Health/Welfare Services

Provided by Other School Districts

2018-19 School Year

WHEREAS, by Section 912 of the New York State Education Law, a school district may enter into agreement with another school district for the purpose of providing health and welfare services for students who attend a non-public school, and

WHEREAS, during the 2018-19 school year, students who reside within the boundary of the Galway Central School District are attending non-public schools that are located within the boundary of other public school districts, and

WHEREAS, funding has been allocated in the 2018-19 Budget to account for this state-mandated expenditure,

NOW, THEREFORE BE IT RESOLVED that the Board of Education of Galway Central School District does hereby authorize health and welfare services agreements in accordance with Section 912 of the New York State Education Law, with the following school districts, for the 2018-19 school year:


Ballston Spa Central School District
City School District of Albany
Corinth Central School District
Greater Amsterdam School District
Saratoga Springs City School District
Schenectady City School District
Scotia-Glenville Central School District
South Colonie Central School District

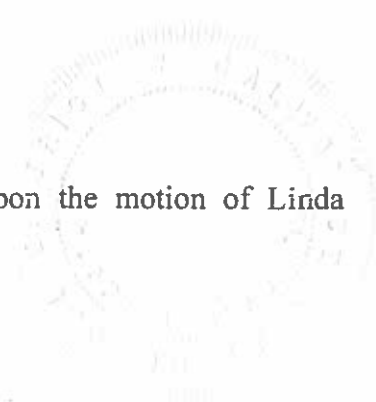
, and

FURTHER RESOLVED, that the Board President, the Superintendent of Schools, and the Clerk of the Board, are duly authorized to sign and execute such agreements on behalf of the Galway Central School District.

Yes 5 No 0 Abstain ___ Result PASSED

The above resolution adopted this 28th day of February, 2019 upon the motion of Linda Jackowski, and seconded by Michelle Bombard.


Linda Dumblewski, District Clerk



BOARD OF COOPERATIVE EDUCATIONAL SERVICES
WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX COUNTIES
COOPERATIVE PURCHASING PROGRAM

**** BOARD RESOLUTION ****

On motion made by Stacey Carnus-Shupe, seconded by Linda Jacobowski, and carried by a vote of 5 to 0.

The board authorized participation in the Cooperative Purchasing Program coordinated by Washington-Saratoga-Warren-Hamilton-Essex Counties BOCES for the 2019-2020 school year for the following commodities:

	Please Check	
	YES	or NO
BREAD PRODUCTS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ICE CREAM	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MILK	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CANNED-FROZEN-MEAT	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PRODUCE	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NOI (Net-Off-Invoice Food Products)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CAFETERIA PRODUCTS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CUSTODIAL PRODUCTS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
COPY PAPER/ENVELOPES	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Galway Central School District
School District

Date: 2-28-19 Linda M. Dzwullowski
Clerk, Board of Education

The school district has opted not to participate in the Cooperative Purchasing Program for school year 2019-2020.

Please indicate name of school and return this form even if you do not plan to participate.
Return to: WSWHE BOCES, Attn: Theresa Pasco, 1153 Burgoyne Ave., Fort Edward, NY 12828
or email: tpasco@wswhiboces.org

**EXTRACT OF MINUTES OF MEETING OF BOARD OF EDUCATION
ADOPTING RESOLUTION**

At a meeting of the Board of Education of the Galway Central School District, Galway,
New York, duly held on the 28th day of February 2019:

Present: Jay Anderson, Linda Jackowski, Michelle Bombard, Stacey Caruso-Sharpe and
Joan Slagle

Absent: Dennis Schaperjahn

Joan Slagle presented the following resolution and moved that it be adopted:

**RESOLUTION DATED FEBRUARY 28, 2019 OF THE
BOARD OF EDUCATION OF THE GALWAY CENTRAL
SCHOOL DISTRICT AUTHORIZING A PUBLIC
HEARING.**

WHEREAS, the Board of Education of the Galway Central School District (the "School District") desires to authorize the transfer of \$130,000 from the Repair Reserve Fund to the General Fund; and

WHEREAS, Section 6-d of the General Municipal Fund requires that any such transfer shall be made only by resolution of the Board of Education adopted after a public hearing held on at least fifteen days prior published notice in the official newspaper of the School District;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE GALWAY CENTRAL SCHOOL DISTRICT that the Board of Education shall hold a public hearing on March 21, 2019 at 6:30 p.m., with respect to the transfer of \$130,000 from the from the Repair Reserve Fund to the General Fund, and that notice of such public hearing shall be

published in the School District's official newspapers at least fifteen days before the date specified for such public hearing; and

BE IT FURTHER RESOLVED, that this resolution takes effect immediately upon its adoption.

The Motion having been duly seconded by Linda Jackowski, it was adopted and the following votes were cast:

AYES
5

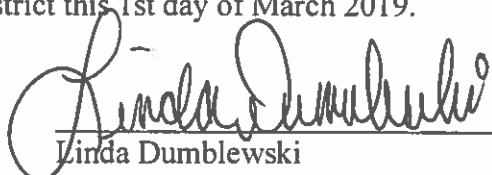
NAYS
0

STATE OF NEW YORK)
) SS.:
COUNTY OF SARATOGA)

I, the undersigned Clerk of the Galway Central School District, DO HEREBY CERTIFY AS FOLLOWS:

1. A Regular Meeting of the Board of Education of the Galway Central School District, State of New York, was held on February 28, 2019, and Minutes of said meeting have been duly recorded in the Minute Book kept by me in accordance with the law for the purpose of recording the minutes of meetings of said Board.
2. I have compared the attached Extract with said Minutes so recorded and said Extract is a true copy of said Minutes and of the whole thereof insofar as said Minutes relative to matters referred to in said Extracts.
3. Said Minutes correctly state the time when said Meeting was convened and the place where such Meeting was held and the members of said Board who attended said Meeting.
4. Public Notice of the time and place of said Meeting was duly given to the public and the news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, and that the members of said Board had due notice of said Meeting and that the Meeting was in all respects duly held and a quorum was present and acted throughout.

IN WITNESS WHEREOF, I have hereto set my hand and have hereunto affixed the corporate seal of the Galway Central School District this 1st day of March 2019.



Linda Dumblewski
District Clerk

[Seal]

**BOARD OF EDUCATION
GALWAY CENTRAL SCHOOL DISTRICT
RESOLUTION TO ACCEPT FUNDS: AGRICULTURAL INCENTIVE GRANT**

WHEREAS, Galway Central School District is in receipt of a grant-in-aid from Cornell University in the amount of \$2,500, and

WHEREAS, said grant of funds is intended to be used by the High School Agriculture Program, and

WHEREAS, the project is the Agricultural Education Incentive Grant, and

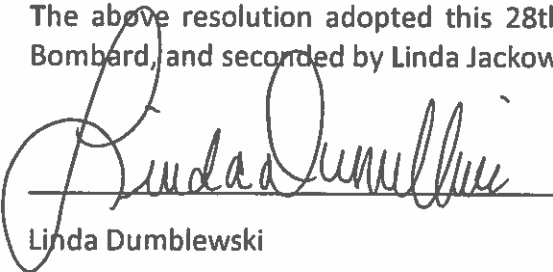
WHEREAS, it is necessary and appropriate that the Board of Education accept this grant of funds and authorize expenditures for the intended purposes;

BE IT HEREBY RESOLVED, that the Board of Education of Galway Central School District authorizes and directs the acceptance of a grant of funds from Cornell University in the amount of \$2,500 for the use of the High School Agriculture Program, and

FURTHER RESOLVED, that acknowledgement of the acceptance of this grant be provided to Cornell University with the grateful appreciation of Galway Central School District.

Yes 5 No 0 Abstain ___ Result PASSED

The above resolution adopted this 28th day of February 2019, upon the motion of Michelle Bombard, and seconded by Linda Jackowski.



Linda Dumblewski

District Clerk

(seal)



**GALWAY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

**RESOLUTION TO AUTHORIZE ESTABLISHMENT OF A BUS PURCHASE
CAPITAL RESERVE FUND, A TRANSFER FROM THE UNASSIGNED FUND
BALANCE, AND TO AUTHORIZE SUBMISSION FOR CONSIDERATION BY THE
VOTERS OF THE DISTRICT ON MAY 21, 2019**

February 7, 2019

NOW BE IT HEREBY RESOLVED that upon the recommendation of the Superintendent of the District, the Board of Education of the Galway Central School District does hereby approve the placement of the following proposition on the ballot during the Annual Meeting of the District to be held on May 21, 2019, and directs the District Clerk to place said proposition in the Notice of said Annual Meeting:

SHALL the Board of Education of the Galway Central School District (the "District") be authorized to establish a Bus Purchase Capital Reserve Fund in an amount not to exceed \$500,000, with a probable term of five years, for the purpose of financing the acquisition of school bus vehicles, with such Bus Purchase Capital Reserve Fund being funded with such portion of the unallocated fund balance as may be determined from time to time by the Board of Education?

The motion having been duly sponsored by Joan Slagle and seconded by Linda

Jackowski, it was adopted, and the following votes were cast:

AYES	5	NAYS	0
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STATE OF NEW YORK

] SS.:

COUNTY OF SARATOGA

I, Linda Dumblewski, the undersigned Clerk of the Galway Central School District, do hereby certify as follows:

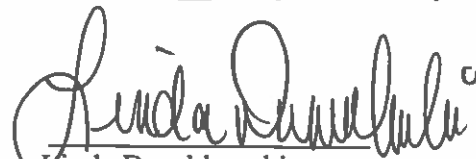
1. A Regular Meeting of the Board of Education of the Galway Central School District, State of New York, was held on February 7, 2019, and Minutes of said meeting have been duly recorded in the Minute Book kept by me in accordance with the law for the purpose of recording the Minutes of meetings of said Board.

2. I have compared the attached Extract with said Minutes so recorded and said Extract is a true copy of said Minutes and of the whole thereof insofar as said Minutes relative to matters referred to in said Extracts.

3. Said Minutes correctly state the time when said Meeting was convened and the place where such Meeting was held and the members of said Board who attended said Meeting.

4. Public Notice of the time and place of said Meeting was duly given to the public and the news media in accordance with the Open Meetings Law, constituting Public Officers Law, Article 7, §§ 100 through 111, and that the members of said Board had due notice of said Meeting and that the Meeting was in all respects duly held and a quorum was present and acted throughout.

IN WITNESS WHEREOF, I have hereto set my hand and have hereunto affixed the corporate seal of the Schoharie Central School District this __th day of February, 2019.



Linda Dumblewski
District Clerk

[District Seal]



Galway Central School District
Board of Education

Resolution to Designate Assignment of Fund Balance as of June 30, 2019

WHEREAS, New York State laws, Commissioner's regulations, and regulations of the State Comptroller govern the accounting for reserve funds and the assignment of fund balance for school districts, and

WHEREAS, New York State laws limit the annual amount of unassigned fund balance of the General Fund to no more than four (4) percent of the ensuing school year's operating budget,

NOW THEREFORE BE IT RESOLVED that the Board of Education of Galway Central School District does hereby authorize and direct that available fund balance of the General Fund in excess of four (4) percent of the adopted General Fund operating budget for the 2019-2020 school year that remains after the closing of the financial transactions for the school fiscal year ending on June 30, 2019, be recorded in appropriate amounts as calculated for the potential financial liability of the school district, in the following reserve accounts within the General Fund:

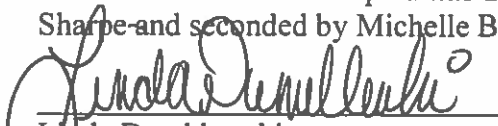
Employee Benefit Accrued Liability Reserve	estimate:	\$ 350,000
Unemployment Insurance Reserve	estimate:	\$ 75,000
Retirement System Reserve	estimate:	\$ 300,000
Liability Insurance Reserve	estimate:	\$ 33,000
Workers' Compensation Reserve	estimate:	\$ 125,000
Repair Reserve	estimate:	\$ 250,000
Capital Reserve Fund	estimate:	\$ 1,750,000
Bus Purchase Capital Reserve Fund	estimate	<u>\$ 500,000</u>
		\$ 3,383,000

, and

FURTHER RESOLVED, that the Board of Education be provided with a report at the time of the adoption of the tax warrant during a Board meeting in August, 2019 of the official amount of fund balance recorded in each of the above reserve accounts or funds, and that on said date, the Board take official action to confirm the designation and assignment of available fund balance in such reserve accounts and funds.

Yes 5 No 0 Abstain __ Result PASSED

The above resolution adopted this 28th day of February, 2019 upon the motion of Stacey Caruso-Sharpe and seconded by Michelle Bombard.



Linda Dumblewski
District Clerk

